

August 1, 2019

Julene Miller, General Counsel
Kansas Board of Regents
1000 SW Jackson, Suite 520
Topeka, KS 66603

Re: Delegation of authority to execute contracts on behalf of the University of Kansas

Dear Ms. Miller:

Section II, D, 11 (a) (iv) of the Board of Regents Policy Manual authorizes only the Chancellor and his designees to execute contracts on behalf of the University of Kansas. I am writing to notify you of the positions to which I have delegated my authority to execute contracts. The designees include those filling these positions in “acting” or “interim” capacities. This authority is not sub-delegable other than as may be needed for the efficient continuation of normal business processes during a signatory’s temporary absence.

I have identified three categories of agreements for which I am delegating contract execution authority: (1) affiliation agreements within the United States; (2) other contracts that do not involve the expenditure of University funds; and (3) contracts for purchases of goods or services.

AFFILIATION AGREEMENTS

Consistent with longstanding practice, I will retain sole authority to sign cooperation agreements and student exchange agreements with non-U.S. universities, affiliation agreements with non-U.S. governmental entities, and all other affiliations or agreements with University-level significance or impact.

Subject to the foregoing, persons in the following positions are authorized to execute affiliation agreements with U.S. entities, such as operating agreements with controlled corporations of the University and affiliation agreements with universities and governmental entities, and other organizations; and agreements that reflect arrangements and alignments traditionally requiring the approval of senior University leadership other than the Chancellor (Note: affiliation agreements for student internships and clinical placements are categorized as Other Non-Purchase Agreements, discussed below). All contracts will be reviewed by the Office of the General Counsel before execution, including these affiliation agreements.

Provost and Executive Vice Chancellor, Lawrence
Executive Vice Chancellor, KU Medical Center

OTHER NON-PURCHASE AGREEMENTS

Persons in (i) faculty roles with the rank of Dean or higher, (ii) administrative roles with the rank of Associate Vice Chancellor or higher, and (iii) the following other positions are authorized to execute agreements that do not involve the expenditure of University funds, and are not significant affiliation agreements, as defined above. These include exchange agreements, material transfer agreements, confidential disclosure agreements, powers of attorney, agreements resulting in services to campus entities, educational services agreements, and affiliation agreements for student internships and clinical placements. All contracts will be reviewed in accordance with guidelines established by the Office of the General Counsel before execution, including these non-purchase agreements, even if the agreement is income producing.

Lawrence and Edwards Campuses

Assistant Vice Chancellor, Professional & Continuing Education
Director, Dole Institute of Politics
Assistant Vice Chancellor, Office of Research
Executive Director, Division of Fiscal Affairs, KU Research

Medical Center Campuses

Deputy Director of Finance, KUMC Research Institute
Director, Division of Sponsored Programs Administration, KUMC Research Institute

AGREEMENTS FOR THE PURCHASE OF GOODS AND SERVICES

As to the purchase of goods and services up to \$100,000, departments may purchase items and services from approved supplier contracts or items and services under University purchasing bid limits so long as they are within departmental budgets. All items or services that have to be bid are processed and reviewed in the appropriate University's Purchasing and/or Comptroller's Offices. All contracts will be reviewed in accordance with guidelines established by the Office of the General Counsel before execution, regardless of the contract amount, and regardless of whether funded with state, private, or Endowment funds.

Persons in (i) faculty roles with the rank of Dean or higher, (ii) administrative roles with the rank of Associate Vice Chancellor or higher, and (iii) the following other positions are authorized to execute (i) agreements for purchases of goods or services in excess of \$100,000 and (ii) non-disclosure and confidentiality agreements required by potential suppliers to explore their products or services and/or a possible business relationship, after the completion of all legal and business reviews and approvals required under the University's policies and procedures.

Lawrence and Edwards Campuses

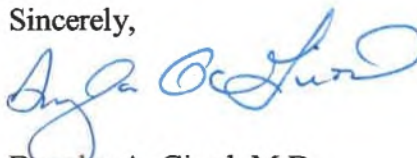
Assistant Vice Chancellor, Office of Research
Chief Financial Officer, Office of Research
Executive Director, Division of Fiscal Affairs, KU Research
Chief Information Officer
Director of Procurement Services/Chief Procurement Officer
Associate Director of Procurement Services
Director, Spencer Museum of Art
Comptroller

Medical Center Campuses

Associate Dean for Administration, School of Medicine - Wichita
Director of Purchasing
Associate Director of Purchasing
Director – Projects and Planning
Deputy Director of Finance, KUMC Research Institute
Director, Division of Sponsored Programs Administration, KUMC Research Institute

Please let me know if you need additional information about the positions I have authorized to sign contracts on behalf of the University.

Sincerely,



Douglas A. Girod, M.D.
Chancellor

DAG:BAW:lh